



## SIGN DISPLAY LOCAL UNION 510

377 Swift Avenue, Suite B, South San Francisco, CA 94080



**THIS IS NOT AN ANNOUNCEMENT FOR A FULL-TIME JOB  
NOR IS THIS A GUARANTEE OF WORK.**

**Extra workers may be needed for Tradeshow work in San Francisco,  
San Jose, Santa Clara or at other locations in the Bay Area.**

*Check the website and phone message for more information*

Website: [www.local510.org](http://www.local510.org) Message: 1-650-871-8391

### **(EXTRA) TRADE SHOW INSTALLER INFORMATION**

**WAGES:** Hourly wage rates for Extras are: straight time: \$22.30, time and one half: \$33.45 double time: \$44.60, less \$1.00 per hour administrative check-off. **Pay Day – Each employer pays weekly regardless of hours worked. You will not be paid at layoff. Your paycheck will be mailed to you after the end of the weekly pay period.**

**JOB DESCRIPTION:** Installers set up and remove of exhibits, displays, signage, carpets, furniture, pipe and drape for conventions, tradeshow, and special events. The Display Installer job requires physically active work in a construction environment. *Extra work is temporary and occasional.*

**JOB REQUIREMENTS:** **YOU MUST BE 18 YEARS OF AGE.** Federal law requires proof of citizenship when reporting to work for a new employer. You can satisfy this requirement by bringing a **United States Passport** or two of the following ID's when you are dispatched to a new employer: **drivers license, social security card, birth certificate.**

**It is of the utmost importance that extra workers, as all members of Local 510, conduct themselves with respect and professionalism, take directions, and do not argue with forepersons or other installers. Sexual harassment or any kind of harassment based on sex, race, age, disability, nationality, religion, sexual identity, or gender identity will not be tolerated.**

**CHECKING FOR WORK:** To check for work, call the message line at 1-650-871-8391. It is your responsibility to check the message line. The more often you check it, the better your chances of getting work. The "E" message is usually updated around 4:00 p.m. **when there is work.** Emergency dispatches occur most often between 8:30 and 9:30 in the morning, but could happen at any time.

**CHECK THE WEB PAGE ALSO FOR UPDATES:** [www.local510.org](http://www.local510.org). The web page includes a long-term calendar that gives you a picture of possible upcoming work.

**GETTING A DISPATCH:** Extras are dispatched after Journeyperson lists have been exhausted. **Always check the message line first and follow directions.** When the message tells you it is *your turn* to call in directly, call **1-650-763-5424 to be dispatched.** When you get through on the dispatch line you will probably first be put on hold in the order that your call was received. Stay on the line and have a pencil and paper ready to take down information.

**Please do not call the dispatch line directly until you are told to do so.**

**TOOLS --- You are expected to bring the following tools when you report to work:**

Pencil  
Crescent Wrench  
Pliers  
Diagonal or Side Cutters  
Utility Knife  
Small Flat Pry Bar  
Combination Screwdriver (4-in-1)  
Tool Belt with a Pouch  
30' Tape Measure

**Other helpful tools (If you have them):**

Arrow JT21 Staple Gun  
A ratchet wrench with a 5mm Allen driver socket  
Metric & Standard Allen Wrench Sets  
Rug Cutter  
Claw Hammer  
Cordless Drill with a Philips Head driver bit

**UNION RULES AND REQUIREMENTS:** As an “E” list worker, you are working under a contract with set rules and regulations. An employer may not hire an “E” list worker directly. Soliciting work by walking on to a jobsite or by approaching other employers when laid off is strictly forbidden. **ONLY THE UNION MAY DISPATCH YOU TO A JOB.**

An employer may not move you from one jobsite to another without the Union’s approval.  
**VIOLATION OF ANY RULES MAY RESULT IN REMOVAL FROM THE EXTRA LIST.**

**RESPONSIBILITIES: Important:** when you accept a dispatch you are committing yourself to show up on a job. **Should you not be able to meet this commitment, you must notify the Employer or the Union** of your inability to appear on a job site at least 2 hours before your start time. Failure to do so may result in your removal from the ‘E’ list and ineligibility for future dispatches. If you do not have the Employer’s contact number, call the Union at 1-650-763-7405, ext. 12.

**When working with Tradeshow exhibitors, always remember that we are offering a service.** Exhibitors are usually visitors to our beautiful Bay Area. We want them to return and to enjoy their visit. Be neat and clean - wear long pants and a shirt - wear shoes, no thongs or sandals. Take directions and do not argue with forepersons or other installers.

**Local 510 is not your employer. Your employer is the company you work for on each job.** Please do not list us as your employer for unemployment insurance, state disability claims, credit applications and job references. **As an “E” List worker you are not a member of Local 510.**

Please be aware that there is no progression past the “E” List. This “E” List is for casual temporary work. If you want to do this work for a living and become a member of Local 510, consider applying for our Apprenticeship Program.

***For more information about Local 510, Apprenticeship, Training, Show Schedules and Calendars, Employer Contact Information and more, see the Local 510 website: [www.local510.org](http://www.local510.org)***